

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

Tuesday, December 19, 2017 - 9:15 a.m.

Approved

### Call to Order

- Meeting was brought to order at 9:15 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; Chief Calvin Washington; and, Project Manager Fran McLellan.

### Reports

Commissioner Clagett: Reported that there was a great turnout for the Town Hall-iday Party.

Commissioner Pennoyer: Had no report at this time.

President Storey: Thanked the Board for their accomplishments. Advised that the Public Works Facility Project is moving forward pending approvals from DEPI and the Health Department.

### Business

Town Hall Addition & Renovation: President Storey provided an update on the project, and that Mr. McLellan is working to obtain a temporary U&O Permit from DPIE, and waiting on PEPCO to connect the Town Hall to power so DPIE can inspect.

FY2018 Mid-Year Adjustments: President Storey gave the Commissioners an overview of the Mid-Year FY2018 proposed adjustments. Commissioner Clagett made a motion to approve the adjustments, seconded by Commissioner Pennoyer. With all in favor, the motion passed.

Town Hall Furniture: Chief Washington presented the Board with a list of furniture items to furnish the new large Police Station and some of the new Town Hall administrative offices. After discussion, Commissioner Clagett made a motion to approve \$9,555 out of the Town Hall Addition Capital Outlay budget for furniture, with President Storey seconding the motion. With the vote tally: Storey (yea); Clagett (yea); Pennoyer (nay)—the motion was passed by majority vote of the Board.

General Administration: Commissioner Clagett stated that she believed the Board accomplished a great deal this term, and that the Town is moving forward.

### Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 9:26 a.m.

Respectfully submitted,

  
Kyle Snyder  
Deputy Clerk

