

Town of Upper Marlboro

REGULAR TOWN MEETING

September 12, 2017

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: James Storey, President of the Board of Town Commissioners;
Nancy Clagett, Commissioner/Treasurer; Linda Pennoyer, Commissioner

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief Calvin Washington

Also present: Barry Morton/Marlborough Towne HOA; and, various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Storey asked for consent to the Agenda. Approval was granted by all Commissioners present. The Town Meeting minutes from August 8, 2017, the Work Session minutes from August 22, 2017, and the Town Public Hearing minutes from August 31, 2017 were acknowledged as reviewed by the Board. Commissioner Clagett motioned to approve both sets of minutes, Commissioner Pennoyer seconded. All minutes from August's Town Meeting, Work Session and Public Hearing were unanimously approved.

Commissioner Clagett reviewed highlights of the Treasurer's Report as of August 31, 2017. She noted that total operational revenues and general government expenses were within an acceptable range of the 16% benchmark for 2 months into FY2018. It was noted that the report did not reflect a recent personal property tax payment of \$45K from Verizon, and that the Town also saved \$5K on the requisition of new ticket printers for the Public Safety Department. Total Capital Outlay for Highways & Streets was noted as high and attributed to the completion (paving) of the Elm Street Sidewalks and Improvements Project. Commissioner Pennoyer motioned to approve the Treasurer's Report, President Storey seconded. The Treasurer's Report as of August 31, 2017 was unanimously approved.

Reports

Staff/Committees: Chair Brian Callicott reported that the TUMHC would be exhibiting at Union United's Community Day in lieu of holding their Archiving Session at Town Hall this Saturday. He said he has been working with Maryanne Scott of the PGCPD on historical-themed bulletin board displays. He added that vintage images of the old Bowling Alley had been donated to the TUMC during the last month.

Barry Morton, Marlborough Towne HOA Secretary, reported they will have a new playground completed in about six weeks, and is consulting with the Town's Chief on safety lighting and signage for the site.

Chief Washington reported that the President and he would be interviewing candidates for the Minuteman position to be filled in the Public Safety Department on September 20th, adding that the new printers will go live in 2 weeks and the new Passport parking system will go live in about 3 weeks.

Commissioner Clagett: Reported that she has selected flooring and carpet samples for the new Town Hall and offered for display. She noted that costs for those items are running \$16K under budget so far.

Commissioner Pennoyer: Reported that there would be 2 separate Pond Clean-Up events, one on September 16th (by the CERT Team) and one on September 30th (Town's Day-To-Serve event). It was noted that the Park Rangers will be present on the 30th to assist with the in-Pond dredging for debris.

President Storey: President Storey announced the passing of Tuskegee Airman James Pryde on August 10th noting his contributions to the County and the Town. He then delivered updates on the following topics: 1.) The Route 725/Old Marlboro Pike Sidewalk Project will recommence (on the south side) to fill empty gaps in the new sidewalk by end of year; 2.) The \$55K Grant MOU with Park & Planning for Streetscape projects for downtown has been extended another two years; and, 3.) The Annual Purple Light Nights Ceremony will be on October 2nd and has been moved back to the CAB Pedestrian Mall.

Business

Town Hall Project: Three Change-Orders were submitted by Scheibel Construction for Board approval that adjust line item figures from the original approved contract dated April 19, 2017. The 3 Change Orders total up to a \$36,152.00 deduction from the total cost of the project. Commissioner Clagett motioned to approve the Change-Orders and amendment as presented. With Commissioner Pennoyer seconding the motion, and all Board members in favor, the motion was approved.

Ordinance 2017-03 Commercial Property Standards: The President stated that a 3rd Draft of the ordinance has incorporated changes and clarifications to address issues presented to the Board at the August 31st Public Hearing. He noted a Charter provision that requires the Board to specify a future date of intended passage of the Ordinance, should final consideration not be able to occur before 60 days after its official introduction. As a second Hearing was requested and agreed upon, the President asked for a motion to schedule Tuesday, September 26, 2017 at 2:00 p.m. as a timeslot for the 2nd Public Hearing for Ordinance 2017-03 and to reschedule the Board Work Session to immediately follow. Commissioner Pennoyer motioned to approve the meetings schedule as suggested, Commissioner Clagett seconded. The motion was unanimously approved.

The President then asked for a Board vote, to move the date for final Board consideration of Ordinance 2017-03 to October 10, 2017, to be in accordance with ordinance time-limit requirements of the Charter. President Storey—yea; Commissioner Clagett—yea; Commissioner Pennoyer—nay. The specified date was approved by majority vote of the Board.

Ordinance 2017-04: Street Construction and Cuts: The ordinance was introduced by the President. Copies of Draft and Public Input Forms were made available.

Ordinance 2017-05: WGL Franchise Agreement: The President introduced the ordinance and noted the last agreement was dated 1967 and this was a new, 20-yr renewal cycle, agreement. He noted that WGL has agreed to supply a minimum \$3K franchise fee as revenue to the Town, that had not existed before.

Procurement—Town Hall Phone System: Updates to specs and quotes for a new Phone System for the new/renovated office space were discussed. The Board agreed to table the vote on procurement to the next Board Work Session.

Food Truck Hub/Governor Oden Bowie Drive: Residents, and business owners from downtown eateries in attendance expressed concerns about the Food Truck Hub having a negative impact on brick & mortar restaurants and surroundings. Letters of protest from various restaurant owners were collected by the Clerk. After discussion, Commissioner Clagett motioned to not approve of the proposed Food Truck Hub, Commissioner Pennoyer seconded. Disapproval was unanimous.

General/Administration Issues: There were no issues brought up for discussion at this time.

Public Comment

Commissioner Clagett read aloud a prepared response to a resident's negative assertions made at the last Regular Town Meeting, about Board decisions during the process of the Town Hall Project.

A resident recently received a letter from the SHA concerning some kind of "study" to be conducted at, or near, the intersection of MD 725 and Route 717.

A response to Commissioner Clagett's response, was delivered by the resident author of the assertions.

Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 8:42 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

