

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

January 27, 2016 - 9:15 a.m.

Approved

Call to Order

- Meeting was brought to order at 9:21 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Town Clerk/Administrator M. David Williams; Deputy Clerk Kyle Snyder; Police Chief Michael Gonnella; and, Town resident Steve Sonnett.
- Pledge of Allegiance / Consent to Agenda

Reports

Commissioner Clagett: Will deliver a report under the Business section of Agenda.

Commissioner Pennoyer: Extended kudos for a job well done to the Public Works department for their snow removal operations. Will also report further under the Business section of Agenda.

President Storey: Reported that the Public Works crew is down one worker and that both snow-blowers are down. The front-loader and the walk-behind will be serviced tomorrow.

Business

Public Safety issues: Chief Gonnella presented an overview of upgrades needed for the police department's computers. The Chief also provided details concerning new phone service and equipment, hiring a reserve police officer, and the County's requirements for using the I-Net.

Public Works Facility: The Board reviewed an estimate for new garage doors at the PW Facility.

Surplus Equipment: Three bids for the police cruiser were received and discussed by the Board. The item will be up for consideration and a vote at the February Town Meeting.

Sustainable Communities (SC): Workgroup member, Christina Pompa of the M—NCPPC Planning Department, delivered updates to the SC Action Plan matrix, for discussion with the Board. A call for volunteers to serve on the SC Workgroup will be posted on social media and Town website.

Town Hall Addition & Renovation: The Board of Commissioners discussed the next steps for the project. Commissioner Clagett said that 3 architects will be interviewed in the coming month.

County Zoning Rewrite: The streamlining of zoning categories and ordinances were discussed. The PGC Zoning Ordinance Team will be scheduling a meeting with the Board for February.

Healthcare Coop Meeting: Will be held on Wednesday, March 2, 2016 at 10:00 am at the Local Government Insurance Trust's (LGIT) office, to discuss the upcoming healthcare renewal.

Snow Removal Operations: The Board reviewed equipment and staffing needs.

General Administration issues: The Town Clerk said the Citizen's Guide needed to be reprinted and suggested it be updated after every Town General Election cycle. Parking issues, codification and the formation of a CERT Team were discussed.

Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 11:07 a.m.

Respectfully submitted,

M. David Williams
Town Clerk/Administrator