

Town of Upper Marlboro

REGULAR TOWN MEETING

March 10, 2015

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner / Treasurer
Larissa A. Ferrer, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

The President asked for consent to the Agenda. Approval was granted by all Commissioners present. The Regular Town Meeting minutes from February 10, the Extra Work Session minutes from February 12, and the Special Town Meeting from February 24, 2015 were acknowledged by the Board as reviewed. Commissioner Ferrer motioned to approve all 3 sets of minutes, Commissioner Storey seconded. All minutes from February's Town Meetings and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of February 28, 2015. He said given that total operational revenues were already at 89.9% indicates that the year-end total will more than likely exceed the budget estimate. He also noted that a few "Expenses" line items from General Government (8122), Public Safety (8273 and 8280.04) and, Public Works (8375) will need adjustments. He added, the Town now has a total of 14 CDs, and the last 2 renewals had rates above 1%. Commissioner Ferrer motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report as of February 28, 2015 was unanimously approved.

Reports

Staff/Committees: The Clerk announced that "Maryland Day" commemorates March 25, 1634.

Commissioner Ferrer: Reported that she received a solicitation from a non-profit organization and warned residents to verify the credentials of such groups very carefully before agreeing to anything.

Commissioner Storey: Reported that he will be working with "H2O Plumbing" to complete the installation of the "UltraLav" mobile restroom at the Public Works Facility. Hook-up to water will require a permit and a 50-foot pipe to connect to the pump house. The unit will be set-up indoors.

President Sonnett: President Sonnett gave reports and updates on the following topics: 1) The Crain Highway Monument rehabilitation has been delayed until the fall; 2) SHA/District 3 has emailed the Town stating they will be redesigning the traffic signals, crosswalk and signage mechanisms for the intersection of Water and Main Streets.; 3) Working with architects to get costs down for the Town Hall Addition & Renovation project; 4) Received draft of the \$35K grant agreement for the F.I.P. project; 5) New police officer will start duty tomorrow; and, 6) Speed monitor (on loan from the County) has been installed on Route 725 (and appears to be effective).

Business

Fiscal Year 2016 Budget (discussion): A draft budget for FY2016 Revenues was handed out and reviewed aloud by the President. He noted that only the "Revenues" section of the draft budget would be discussed at this meeting, and that the "Expenses" sections would be discussed at the next Town Meeting in April. After noting that both Parking Meter and Parking Lot Permits revenues were up in FY2015, he added that the two most unpredictable revenue sources (Highway User fees, and, Income Tax payments) also happen to be the two largest revenue sources for the Town—making the budgeting process difficult. After reviewing the revenue estimates, the floor was opened for questions/comments

General/Administration issues:

- 1.) SNOW EMERGENCY PARKING ISSUES; The Town Police Department distributed letters to the Spring Branch Estates households prior to the last snow event, asking citizens to not park on the street. It was noted that many did not comply. The President opened the floor for discussion and ideas on how best to approach the ongoing problem. Several ideas were discussed that included: a.) Pass a new Town Ordinance; b.) One side-of-street parking only; and, c.) Permits for multiple cars that don't fit in driveway.
- 2.) MARLBOROUGH DAY 2015 (What now?/discussion); President Sonnett explained how the Marlborough Day Committee disbanded, and that now, the Town's Historical Committee and various Park & Planning Department personnel are discussing ideas for events and venues that could be better and also help brand the Town as a historic village. The floor was then opened for ideas and public comment. Ideas suggested included having several smaller events that highlight the Town's history and Main Street businesses (i.e.; walking tours). It was also noted that there is no Veterans' Day parade in the immediate vicinity.
- 3.) MARCH WORK SESSION; Because of schedule conflicts with an important annual meeting, the March 24, 2015 Work Session was rescheduled for Monday, March 23, 2015.

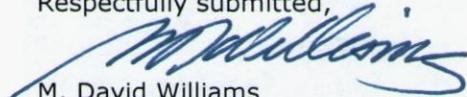
Public Comment

A concern citizen reported "bad" pot holes on the Town's portion of Elm Street. The President said that the road is in need of complete repaving, but, would have the Public Works Department patch the holes in the meantime. He added that the sidewalk on Elm Street was inadequate as well, and that the Town is considering using funds in the Capital Outlay budget to address that.

Adjournment

Commissioner Ferrer made a motion to adjourn, Commissioner Storey seconded the motion. With all in favor, the meeting was adjourned at 8:33 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

