

Town of Upper Marlboro

REGULAR TOWN MEETING

June 3, 2014

Approved Minutes

Call to Order

The meeting was called to order at 7:31 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner / Treasurer
Larissa A. Ferrer, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was granted by all Commissioners present. The Town Meeting minutes from May 20, 2014 and the Work Session minutes from May 27, 2014 were acknowledged by the Board as reviewed. Commissioner Storey motioned to approve both sets of minutes, Commissioner Ferrer seconded. All minutes from May's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of May 31, 2014. He noted that total operational revenues were above the 91.7% benchmark for 11 months into FY2014, adding that, with another tax payment due, there will be a substantial surplus realized at the end of the fiscal year. Commissioner Ferrer motioned to approve the Treasurer's Report, President Sonnett seconded the motion. The Treasurer's Report as of May 31, 2014 was unanimously approved.

Reports

Staff/Committees: Mr. Williams brought attention to items of local interest from a calendar of events commemorating the War of 1812 Anniversary. TUMHC Chair, Patti Skews reminded everyone of the upcoming Archiving Session on June 21 at the Town Hall starting at 9:00 a.m. Mr. Williams then added that ATHA, Inc. (Maryland Milestones) is urging area historical committees to travel together by metro and shuttle bus to the "Undaunted Weekend" event in Bladensburg, being held on August 23-24, 2014.

Commissioner Ferrer: Had no report at this time.

Commissioner Storey: Thanked all who helped with putting on the Memorial Day Ceremony event in his absence, noting that a thank you letter will be sent to Ltc. John Archfield.

President Sonnett: President Sonnett noted that the Sustainable Community Workgroup (SWG) will be meeting on June 5th at 8 a.m. SHA officials will be in attendance, and they will be evaluating sidewalks along State-owned roads in Town for ADA compliance. The Town's request for a \$35K Technical Assistance grant from the Council of Governments for a Pedestrian and Bicycle Accessibility Study has been submitted, and the Town should receive a reply within the month. In addition, a Community Legacy grant request is currently being drafted by the SWG, which will focus on façade improvement.

Business

Ordinance 2014-02; Amendment to FY2014 Town Operating Budget: The President reviewed the ordinance that was introduced at the May Town Meeting. Commissioner Ferrer motioned to approve the ordinance, Commissioner Storey seconded the motion. With no one opposed, Ordinance 2014-02 was unanimously approved.

FY2014 Detailed Budget (year-end adjustments): The President noted for the record, that last month's approved year-end line item adjustments to the FY2014 Budget contained totaling errors. He noted that all individual line item amounts were correct, but that the errors appeared only in the subtotals calculated under the Public Safety block of line items.

Commissioner Storey reviewed the FY14 Detailed Budget Year-End Adjustments #2, noting line item transfers were made within departments, from line items representing employees who have since left employment with the Town after the budget was adopted. President Sonnett noted that line item 8261 needed more funding as extra events throughout the course of the year required police overtime hours. Commissioner Ferrer motioned to approve the FY14 Detailed Budget Year-End Adjustments #2, President Sonnett seconded the motion. With no one opposed, the FY14 Detailed Budget Year-End Adjustments #2 document was unanimously approved.

Ordinance 2014-01; Town Operating Budget for Fiscal Year 2015: The President explained that one change had been made to the FY15 Budget Ordinance since it was introduced at the May Town Meeting, to accommodate a Public Works laborer changing from a 3-day-a-week to a 4-day-a-week schedule. It was noted that nothing else had changed except the new operating budget total. He then recapped the review of the FY2015 Detailed Budget given at the May Town Meeting, noting a \$2K contribution from the President's salary towards the Town's new Wellness Program, and, extra funding for Sustainable Community projects and grants participation. Commissioner Ferrer motioned to approve setting the tax rates by adoption of Ordinance 2014-01; Town Operating Budget for Fiscal Year 2015, Commissioner Storey seconded the motion. With no one in opposition, Ordinance 2014-01 was unanimously approved.

General/Administration issues: An inquiry concerning the procedure of reporting income from the sale of merchandise at Town Committee events was discussed. It was also noted that a letter-sized version of the newsletter should be made available for subscribers to download when electronic delivery starts. The President noted that the new office computers were due in tomorrow. He also stated that the Board is very hopeful about the future success of the developing Sustainable Community projects, and is very pleased and thankful for the professional efforts of Christina Pompa and staff at the Community Planning Division of the M—NCPPC.

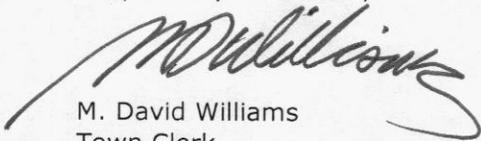
Public Comment

Concerns were raised about the increase in parked vehicles on the street, along both sides of Rectory Lane. Other Rectory Lane related issues about pedestrian safety, vehicular speeding and the placement of a basketball standard at the curb were also discussed. The President said he would bring these issues to the team conducting the Bicycle and Pedestrian Accessibility Study and to the Town's Chief of Police.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Ferrer seconded the motion. With all in favor and no one in opposed, the meeting was adjourned at 8:16 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

