

Town of Upper Marlboro

REGULAR TOWN MEETING

July 9, 2013

Approved Minutes

Call to Order

The meeting was called to order at 7:32 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners—present
James Storey, Commissioner/ Treasurer—present
Joseph A. Hourclé, Commissioner—communicated absence

Staff present: M. David Williams, Town Clerk

Also present: Amber Larkins of the *Gazette* and various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The President then asked for a motion to approve the Town Meeting minutes from June 4, 2013. Commissioner Storey motioned to approve the meeting minutes, President Sonnett seconded the motion. The minutes from June's Town Meeting were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of June 30, 2013. While reviewing final figures for FY2013, he noted that total operating revenue was 12.5% over budget due to a windfall of income tax revenue received. He also noted that due to lower actuals of General Government and Public Works Capital Outlay line items, plus Pensions and Health Benefits not utilized within Public Works, that the Town should realize a surplus of roughly \$203K. Commissioner Storey motioned to approve the Treasurer's Report, President Sonnett seconded the motion. The Treasurer's Report as of June 30, 2013 was unanimously approved.

President Sonnett noted that the June 23rd Work Session had been canceled due to a lack of a quorum.

Reports

Staff/Committees: Town Clerk, M. David Williams reported that he attended 8 workshops while at the Annual MML Convention in Ocean City in June. He added that in addition to being honored as the "Clerk of the Year" at the MMCA business luncheon, he also received a Proclamation from the County Council, a Governor's Citation from the State and a Certificate of Recognition from the County Executive's Office acknowledging the award plus his work on the County Commission on the War of 1812.

TUMHC Co-Chair, Patti Skews reminded everyone of the upcoming Archiving Session to be held Saturday, July 20th at Town Hall. Brian Callicott added that more information was in the July Landings newsletter concerning the "School Days" oral history project. It also was noted that the next TUMHC Quarterly Meeting will be held August 17th, with an Archiving Session immediately following the meeting.

Commissioner Storey: Reported that restoration and conservation efforts were underway at Dr. William Beanes' gravesite, under a Historic Area Work Permit authorized by the HPC and being conducted by a professional restoration company contracted by the County Park and Planning Department.

President Sonnett: President Sonnett reported that he attended the FEMA "Incident Command System (ICS) For Senior Officials" workshop while at the MML Convention, adding that the Town is in the process of developing its own Emergency Preparedness procedures. After reviewing the half-dozen workshops he attended, he noted that the "Revitalizing Downtown Retail" seminar was the most interesting as it relates to the Town's current application for Sustainable Community designation.

He also reported that he had met today with representatives of the Maryland Local Government Health Cooperative (MLGHC) stating that the Town is glad for the switch in healthcare plans so far. He added that he would be once again meeting with Planning Department personnel to continue their work on the

Town's Sustainable Community application. In response to recent complaints, the President made note that any salesman conducting door-to-door business MUST present a photo ID and that the police non-emergency number should be called when solicitors are non-compliant with this law.

Business

Marlborough Towne Repaving Project: President Sonnett reviewed the outcome of the bid opening on June 28th and also explained the 3 different bid scenarios in more detail. Marlborough Towne HOA representative Barry Morton stated that they have approved entering into a contract with Finley Asphalt & Sealing, Inc. A separate agreement between the Town and the Marlborough Towne HOA would also need to be ratified by the Board. Commissioner Storey motioned to enter into the contract with Finley Asphalt & Sealing, Inc., and, to ratify the agreement with the Marlborough Towne HOA. President Sonnett seconded the motion. With no one in opposition, the motion was unanimously approved.

Household Trash Collection: The President said that the contract for Burch Trash Service, Inc. was up for renewal, adding that the unit rate has risen from \$11 to \$11.50 per month/per unit, but was still lower than the 2nd lowest bid received two years ago. He added that the County has raised its tipping fees as well. Commissioner Storey motioned to approve renewal of the Burch contract, President Sonnett seconded the motion. With no one in opposition, the motion was unanimously approved.

Maryland Local Government Healthcare Cooperative: The President reported that he attended a meeting at the Local Government Insurance Trust (LGIT) headquarters and said that the enrollment process involved numerous parties requiring extensive paperwork. Commissioner Storey read aloud the various agreements. He then motioned to ratify implementation of the 5 separate agreements, President Sonnett seconded the motion. With no one in opposition, the motion was unanimously approved.

General/Administration issues: The Commissioners reviewed the summer meetings schedule, noting that the pre-scheduled August 27th Work Session may be canceled depending on agenda items.

Public Comment

Amber Larkins introduced herself as the newest *Gazette* reporter to be covering Upper Marlboro. She invited those with events and ideas (or leads) for news stories, to contact her anytime.

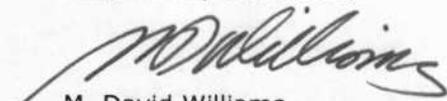
In response to an inquiry about a new flag on display at Town Hall, President Sonnett said that the Town has recently joined the ranks of the 55 Cities and Towns that have been designated as a "Banner Town" by the Maryland Municipal League (MML). The program promotes efforts to educate and involve citizens about their local municipal government. The Clerk noted that a dated plaque was also awarded.

A concern was raised about certain door-to-door salesmen who have recently been canvassing the residential neighborhood selling alternative utility providers. Besides calling the police non-emergency number for unlawful solicitations, it was noted that any problems or concerns about County laws could be most effectively addressed by the County's new information Call Center by dialing 311 (only while calling from within the County).

Adjournment

Commissioner Storey made a motion to adjourn, President Sonnett seconded the motion. With all in favor, the meeting was adjourned at 8:01 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

