

Town of Upper Marlboro

REGULAR TOWN MEETING

June 4, 2013

Approved Minutes

Call to Order

The meeting was called to order at 7:32 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner/ Treasurer
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: James P. McLaughlin of the *Gazette* and various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The President then asked for a motion to approve the Town Meeting minutes from May 14, 2013 and the Work Session minutes from May 31, 2013. Commissioner Storey motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from May's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of May 31, 2013. He noted that year-end Total Operational Revenues for FY2013 are expected to exceed the budgeted amount due to additional tax revenues yet to be received.

At this time, the Commissioners agreed to review the FY2013 Year-End Budget Adjustments originally listed under the "Business" section of the Agenda. Commissioner Storey reviewed a handout showing an expense overage in General Government of \$4.74 within line item 8060 and adjusted by a transfer of the same amount from line item 8122. Another expense overage in Public Works of \$91.42 in line item 8375 was adjusted by a transfer of the same amount from line item 8017.

Commissioner Hourclé motioned to approve the May Treasurer's Report and the FY13 Detailed Budget Year-End Adjustments, Commissioner Storey seconded the motion. With no one in opposition, the Treasurer's Report as of May 31, 2013 and the FY13 Detailed Budget Year-End Adjustments were unanimously approved.

Reports

Staff & Committee: Town Clerk, M. David Williams announced that he and the President would be attending the MML Convention in Ocean City, MD later this month.

Kate Germano, Chair of the Town Historical Committee (TUMHC) said that the Town's Marlborough Day booth was very well attended. She also announced that there will be an Archiving Session on Saturday, June 8th at 9:00 a.m.

Commissioner Hourclé: Reported that he was contacted by State Delegate Marvin Holmes, Jr.'s office to set up a meeting for next week.

Commissioner Storey: Reported that the Memorial Day Ceremony at Town Hall was very successful with 45-50 people in attendance. He thanked all that came out including those who helped in the preparation. He also acknowledged the speakers and presenters that included: AIC James Soldier/ Andrews AFB, Jim Pryde/ Tuskegee Airman and Major Kate Germano USMC. He gave special praise to the Frederick Douglass High School Naval Junior ROTC Color Guard, noting that the program was being defunded due to lack of quota fulfillment.

President Sonnett: Reported that an "Invitation to Bid" notice for the Marlborough Towne Repaving Project had been submitted for publication this week. He also reported that State Delegate Marvin E. Holmes Jr. had requested to meet with all 3 Commissioners separately sometime in the coming month.

Business

Ordinance 2013-01 Town Operating Budget for Fiscal Year 2014: The ordinance was read aloud in its entirety by Commissioner Hourclé. President Sonnett stated that the proposed budget totaled about \$18K more than last year's budget and that all employees Healthcare expenditures would now be combined into one line item under General Government. He also noted some other changes that included salary increases and a "one-time" \$12K increase in Highway User Funds. Commissioner Storey motioned to adopt the ordinance as presented. Commissioner Hourclé seconded the motion. Ordinance 2013-01 was unanimously approved.

Employee Handbook: President Sonnett reviewed highlights of the new HRA healthcare benefits and explained how the cooperative has been popular with other municipalities as of late. He said the change requires an amendment to page 14 of the Town's Employee Handbook, and then read aloud the amended text. After discussion, Commissioner Storey motioned to approve the amendment and Commissioner Hourclé seconded the motion. With no one in opposition, the amendment to page 14 of the Employee Handbook was unanimously approved.

General/Administration issues: Commissioner Storey shared a letter of support he had written asking for the Frederick Douglass High School Navy ROTC program to be reinstated. He explained that he will be sending the letter to our local elected officials to see if funding for the program could be provided by the County. Commissioner Storey encouraged interested citizen's wanting to help retain the program at Frederick Douglass High School to add their signatures to the letter.

Public Comment

Commissioner Hourclé announced some of the summer programs at the Upper Marlboro Branch Library. President Sonnett announced that the Planning Board would be holding a Work Session on June 6th to hear recommendations on the Subregion 6 Master Plan. He also said he had viewed the County's FY2014 Budget and noted that there was still about \$2.5 million allotted in the Capital Improvement Plan for a Family Justice Center, but that the location was now undetermined. He added that an OCS briefing document stated that the County still had plans to demolish the Old Marlboro Elementary School (OMES), and, were still looking to house the Family Justice Center and the Sheriff's Department together in the same building. President Sonnett introduced James McLaughlin, a staff writer with the *Gazette* newspaper now assigned to cover Upper Marlboro, and will be replacing Daniel Gross.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. With all in favor, the meeting was adjourned at 8:14 p.m.

Respectfully submitted,



M. David Williams
Town Clerk

