

Town of Upper Marlboro

REGULAR TOWN MEETING

April 12, 2011

Approved Minutes

Call to Order

The meeting was called to order at 7:33 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner/ Treasurer
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Various citizens and interested parties.

Pledge of Allegiance

Review/Approval of Meeting Minutes

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from March 8, 2011 and the Work Session minutes from March 22, 2011 were summarized by Commissioner Hourclé. Commissioner Storey motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from March's Town Meeting and Work Session were unanimously approved.

Review/Approval of the Financial Report

Commissioner Storey reviewed highlights of the Treasurer's Report as of March 31, 2011. He reported that total operational revenues were at 72.6% and general government expenses were at 65.2%. Commissioner Hourclé motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report as of March 31, 2011 was unanimously approved.

Clerk Report

Mr. Williams reported on a recent meeting he and President Sonnett attended at Darnall's Chance House Museum on April 5 2011. In attendance were: Patuxent Riverkeeper/ Fred Tutman; Anacostia Trails Heritage Area (ATHA) Executive Director/ Aaron Marcavitch; Park and Planning Coordinator/ Betty Carlson-Jameson; Darnall's Chance House Museum Director/ Susan Reidy; and Town residents Robert Hopkins and Brian Callicott. The group discussed the possible creation of a County Commission which could act as a clearing house for information to better coordinate all the county, state and municipal projects and plans.

Commissioner Reports

Commissioner Hourclé: Announced that he has entered into a contract for the foreclosed property on Old Crain Hwy across from Town Hall, and that he is also considering a position as a Trustee for the Library system. He reported that he attended the latest District 9 Forum held by Council Member Mel Franklin, and also attended (by phone) a meeting with Park and Planning concerning redevelopment of the Old Academy and Old Stone buildings.

Commissioner Storey: Reported that he scheduled the ROTC from Frederick Douglass High School to present colors at the Memorial Day Ceremony and confirmed the date and time as Monday, May 30th at 10:00 a.m.

President Sonnett: Reported that the State Senate recently passed a law granting local jurisdictions authority to remove unwanted commercial signs from highway right-of-ways and issue citations. He also reported that he recently met with PEPCO and discussed upgrading 12 outdated streetlights on Spring Branch Drive.

The Procurement Ordinance has been drafted and will be reviewed for introduction at the next Town Meeting. The National Register Historic District Nomination registration form is also being finalized this week and residents will be notified when it is available for review.

State Highway User Fee revenues have been re-funded at a higher rate than previously announced.

President Sonnett added that he was also interviewed for a "structural and re-adaptive study" of the Old Academy and Old Stone buildings that was contracted by Park and Planning.

Business

Resolution 2011-01: For the purpose of adopting an employee handbook, Commissioner Storey motioned to introduce the resolution and Commissioner Hourclé seconded. All were in favor and Resolution 2011-01 was read aloud in its entirety by Commissioner Hourclé (copies were made available to those in attendance). Commissioner Hourclé motioned to approve Resolution 2011-01 as read, Commissioner Storey seconded. All were in favor and the resolution was unanimously approved.

Resolution 2011-02: For the purpose of appointing a resident agent for the Town, Commissioner Hourclé read aloud Resolution 2011-02 in its entirety. Commissioner Storey motioned to approve the resolution as read, Commissioner Hourclé seconded. All were in favor and the resolution was unanimously approved.

Marlborough Day Application: The Commissioners reviewed the special event application submitted by the Marlborough Day Committee. Commissioner Storey motioned to approve the application, Commissioner Hourclé seconded the motion, all were in favor and the permit application was unanimously approved.

Commissioner Hourclé called for a motion to waive enforcement of the following Town Ordinances during the Marlborough Day event on Saturday, May 7th, 2011: Ordinance 90-04 section 1-2 paragraphs (a, b, e, h) and section 1-3; Ordinance 83-02 in its entirety; and, provide exemption for Ordinance 04-01 under section 1-4. Commissioner Storey motioned to waive enforcement of said Town Ordinances, President Sonnett seconded the motion. All were in favor and the motion was unanimously approved.

Commissioner Hourclé motioned to authorize a \$200 donation to the Marlborough Day Committee for the event. Commissioner Storey seconded the motion and the donation amount was unanimously approved.

Offsite Data Storage: President Sonnett said he received one proposal from MadWolf Technologies for the installation and monthly service contract for offsite data storage. He added that a new computer and software updates are also needed for the Clerk's work station.

Energy Grant Projects: President Sonnett stated that the energy audit conducted at Town Hall revealed a great loss of heating and cooling through the ceiling. Two solutions have been suggested, and the pros and cons were discussed. It was decided to consult further with the experts, and, to apply leftover grant funds (if any) towards a new air handler and heat pump.

Mosquito Control Application: Since the county will not be paying a percentage of the costs this year, the total estimate for mosquito fogging has gone up by 50%. President Sonnett announced that "No fog" application forms are available, and that residents will be receiving more information in the *Landings* newsletter. President Sonnett asked for approval to apply for the mosquito control program. All were in favor.

Town Meetings Schedule: In order to accommodate the FY2012 Budget Ordinance schedule, the regular June Town Meeting was rescheduled for June 7th and an additional Work Session was scheduled for April 19th. He noted that the regular Work Session on April 26th will be partially closed.

Public Comment

It was asked why the Town was not holding a Yard Sale this spring. President Sonnett said that the lack of time and manpower resulted in the decision to pass on the Yard Sale for this year. He added though, that the Town would gladly assist should any volunteers come forward to organize the event.

Other items discussed: State required Ethics Ordinance; Budget for the Town Hall addition, Paramedic unit issue at the Marlboro VFD, and complaints about large signs on a residential property.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. All were in favor and the meeting was adjourned at 8:38 p.m.

Respectfully submitted,


M. David Williams
Town Clerk

