Town of Upper Marlboro

REGULAR TOWN MEETING
May 17, 2011
Approved Minutes

Call to Order

The meeting was called to order at 7:31 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner/ Treasurer (communicated absence)
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Various citizens and interested parties.

Pledge of Allegiance

Review/Approval of Meeting Minutes

President Sonnett asked for consent to the Agenda. Approval was granted. President Sonnett reviewed the Town Meeting minutes from April 19, 2011 and the Work Session minutes from April 26, 2011. One minor change was noted. President Sonnett motioned to approve both sets of minutes as amended, Commissioner Hourclé seconded. All were in favor with none opposed. The minutes from April's Town Meeting and Work Session were unanimously approved.

Review/Approval of the Financial Report

President Sonnett reviewed highlights of the Treasurer's Report as of April 30, 2011. He noted that at 83% through the fiscal year, the total operational revenue was at 78% but is estimated to end up at $8K above budget. At 70%, total operational expenses are expected to be on target once unemployment figures are adjusted. Public Safety expenses were reported at 78% and Public Works at 67%. He also noted that Capital Outlay expenses have been low, which brings the total operational and capital outlay expenses down to 66%.

All were in favor for approval of the Treasurer's Report. The Treasurer's Report as of April 30, 2011 was unanimously approved.

Commissioner Reports

Commissioner Hourclé; Reported that the 35th Annual Marlborough Day Festival and parade went well.

President Sonnett: President Sonnett noted that the Police Report for April was available in the *Landings*:

President Sonnett delivered a statement on the April 26, 2011 closed meeting, noting that all three commissioners were present. The topics of discussion were individual performance evaluations and employee compensation, and that the Board took one personnel action.

He also reported that the Town was recently tested for mosquito populations and that results indicated a level of activity 150% above the level at which the state/county fogging program should be administered. He said the next fogging will be next Monday between 8 and 12 p.m.

He also noted that the 2010 Census results were now on the Web, and, he reviewed the recently published notice concerning the Prince George's County proposed tax decrease.

Business

Ordinance 2011-01; FY2012 Operating Budget: President Sonnett noted that the budget total was about $50K less than last year's budget. The ordinance was then introduced by Commissioner Hourclé who delivered the first reading. President Sonnett then reviewed the Detailed Budget and answered questions concerning the codification process and the Public Safety take-home car policy. Passage of Ordinance 2011-01 was then scheduled for the June Regular Town Meeting.

Resolution 2011-03; Parking Meter Rates: President Sonnett reviewed the findings and suggestions of the recent parking study that was completed in 2010. The resolution raises the parking meter rate to 75 cents per hour. Commissioner Hourclé made a motion to adopt "Resolution 2011-03 Parking Meter Rates", President

Sonnett seconded the motion. The resolution was then read aloud by Commissioner Hourclé. The floor was then opened for public comment. No changes were made. With all in favor and none opposed, the resolution was unanimously approved.

Ordinance 2011-02; Procurement: President Sonnett motioned to introduce Ordinance 2011-02, Commissioner Hourclé seconded the motion and delivered the first reading of the procurement ordinance. The floor was then opened for public comment. A discussion followed concerning the definition of the term "contract". A suggestion to drop the term "contract" from the ordinance was noted by the Clerk.

National Register Historic Nomination: President Sonnett reviewed the presentation that was delivered by A.D. Marble & Company at the September 2010 Town Meeting. He highlighted the edits that were made to the first draft of the nomination form and announced that a second presentation would be delivered at Town Hall probably on June 4th. He added that notices will be mailed to all property owners within the nominated district and the final draft of the nomination form will also be posted on the Town's website.

The nomination process was also discussed and the floor was opened for public comment. The pros and cons of a National Register historic designation were discussed.

Public Comment

A concern was raised about the anticipated conversion of mercury vapor street lamps to the new high pressure sodium lamps in Town. President Sonnett said he had met with PEPCO officials in March and was informed that the Town would have to pay for the conversion in the Spring Branch development, but the conversion of the rest of the Town's lamps would be PEPCO's responsibility.

Adjournment

Commissioner Hourclé made a motion to adjourn, President Sonnett seconded the motion. All were in favor. The meeting was adjourned at 9:38 p.m.

Respectfully submitted,

M. David Williams
Town Clerk